



Beech Green Primary School

“Believe Grow Persevere Succeed”

St. James', Quedgeley, Gloucester. GL2 4WD

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E-mail: head@beechgreen.gloucs.sch.uk

Website: www.beechgreenprimary.co.uk

Headteacher: Mrs Julie Poulson

Dear Parents and carers,

The information and requests listed below is simply to help us all stay as safe as possible. It is in line with Department for Education recommendations; adults in school will ask or remind you to please follow our guidance. We will write to you again when it changes. Sincere apologies for what is a rather bossy letter from us, it is intended to be clear. However, if you have got any questions or concerns please email admin@beechgreen.gloucs.sch.uk or phone the school office.

Arriving at school:

We will continue to operate a one-way system

In order to drastically reduce the volume of people on and around the school site, we now need to stagger times to drop off and collect children

Please only arrive at the slot allocated (see below)

Do not congregate outside the school gates – we will ask you to move

We will be unable to let you in if you arrive early

If you only have a child in Key Stage 1 – use the side gate

If you only have a child in Key Stage 2 – use the front gate

If you have a child in both key stages – use the front gate and drop your oldest child first

Only arrive to **drop** your child/ren at the allocated time slot:

8:40 – Reception and Year 6 (plus siblings in other year groups)

8:45 – Year 1 and Year 5 (plus siblings in other year groups)

8:50 – Year 2 and Year 4 (plus siblings in other year groups)

8:55 – Year 3

Only arrive to **collect** your child/ren at the allocated time slot:



3:00 – Reception and Year 6 (plus siblings in other year groups)
3:05 – Year 1 and Year 5 (plus siblings in other year groups)
3:10 – Year 2 and Year 4 (plus siblings in other year groups)
3:15 – Year 3

Arrive at the time the slot allocated to the oldest child you are dropping off or collecting

On the school site:

Social distancing will need to be maintained on, and around, the school site

Masks need to be worn at all times on the school site

No scooters/bikes to be left at school

Only one adult (and preschool children) to come onto the school site when dropping off

Wait (socially distanced) on the marked lines/queues allocated on playground for each year group

Do not wait to speak to a Beech Green adult outside the classroom, adults at the gate can take a message, you can phone the school 01452 722363 or email teachers, headteacher or office.

Home learning:

Home learning will stop on Friday 5th March

Although work will be provided for children isolating after this date, this will not be in the form of videos

If you have borrowed a school laptop, please do not return it yet, as it might still be of use to you if your child's bubble needs to close

What to wear/bring:

Please provide fruit only for snacks (this will be provided for Reception, Year 1 and Year 2)

Only send your child with a snack and packed lunch (if needed), drink and reading book

Children stay in classrooms all day, there is limited room, only bring a school bags which will fit into a child's drawer e.g. a book bag, drawstring back or carrier bag.

School uniform to be worn. If your child has outgrown their school shoes, they can wear other footwear which they can put on and remove independently; this must be suitable for indoor and outdoor use e.g. trainers

Children will remain in a year group bubble, including at break and lunch times

Thank you for your understanding and support
Everyone at Beech Green School

